

B.Com. Semester - 3 (CBCS) Examination
Oct/Nov. -2018
ENGLISH LANGUAGE – 3 (FOUNDATION)

Time: 2:30 Hours

Marks: 70

Instructions:

1. All questions are compulsory.
2. Figures to the right indicate marks.

- Que-1 Write short notes on the following subjects. (Any one) (10)
- (1) The Role of office in Business.
 - (2) Success story of Sabeer Bhatia.
- Que-2 Answer the following questions in brief. (Any five) (20)
- (1) What does Arthur Helps say about thinking and decision?
 - (2) How does a window envelop serve your purpose?
 - (3) What was the turning point for Infosys?
 - (4) What are Narayan Murti's Views on wealth?
 - (5) Discuss the climax of the story 'Twenty Years'.
 - (6) When was Hotmail launched? How was it different?
 - (7) How the principles help a student of business?
- Que-3 (A) Do as directed. (05)
- (1) What a fine day it is today! (Change into Assertive)
 - (2) The child is very pretty. (Change into Exclamatory)
 - (3) It is a kind of you to invite us. (Change into Interrogative)
 - (4) There is no greater feeling than love. (Change into Interrogative)
 - (5) You have done very well. (Change into an Exclamatory)
- Que-3 (B) Change the voice of the following sentences. (10)
- (1) The door was opened by the servants.
 - (2) The teacher is explaining the topic to the boys.
 - (3) Am I disturbing you?
 - (4) Mr. Sharma refuses the case.
 - (5) The bus will be burnt by the students.
 - (6) Close the window.
 - (7) Has she painting the fence?
 - (8) I could not find out my purse.
 - (9) The match has been won by us yesterday.
 - (10) His wife was scolded by him.
- Que-3 (C) Give the full form of the following abbreviations by choosing a proper option. (05)
1. CLE :
 A. Council for Leather Exports B. Counsel for Language Expert
 C. Central Lead Exchange D. None of these
 2. CST :
 A. Central Sales Tax B. Central Scheme Tax.
 C. Central System Tax D. None of these
 3. ICEX :
 A. Indian Central Exchange B. Indian Commodity Exchange
 C. Indian Celling Exchange D. None of these
 4. PBT :
 A. Personal Bond Tie up B. Profit Before Tax
 C. Private Bank Team D. None of these
 5. HRD :
 A. Human Restart Department B. Human Reference Desk
 C. Human Resource Department D. None of these
- Que-4 (A) Draft a resume as may be prepared for the post of a sales manager. (10)
- OR
- Que-4 (A) Draft an Application for the post of a Computer Operator. (10)
- Que-4 (B) Expand the following topic. (Any one) (10)
1. Knowledge is Power.
 2. My Aim in life.
